

Assignment for mid-term reflection (credit internships)

Email me a 500-700 word report about your work thus far, kind of a mid-term reflection. Think about these things, and tell me anything else that will help me understand what you've been doing and what you have learned from this internship that you would not have learned in class:

Hours

- How many hours (total) have you worked thus far?
- Do you work mostly in an office or from your own computer?

Achievements

- Describe three goals you had for this internship. (These can be the goals listed on your learning contract or realizations you have come to since you started.) How far have you gotten towards achieving those goals?
- Describe two ways in which the internship has exceeded your expectations thus far.
- Describe three skills you have acquired thus far.
- What else do you hope to have a chance to do before semester's end?

Communication

- What is your relationship with your supervisor? Do you feel you can talk to her/him about your goals for the rest of the semester?
- How much of your work is individual in nature and how much is truly collaborative or group work? How do you like this kind of work? Is it very different than your academic work?
- Describe one experience in which communication seemed to break down. (Perhaps you were not even involved directly with this situation, but you observed it and its effects.) What happened? What caused the problem? How did it get resolved? What could have been done to avoid or minimize this communication problem?

Moral Reasoning

- Describe one situation that you have seen or that you can imagine in which employees at your organization have to make ethical/moral choices rather than just practical choices. For an issue to have an ethical/moral component, it must be something affecting lives, reputations, behavior, and character. It might address legal issues, responsibility to the customer, employee behavior, relationships between management and employees, etc. But this does not have to be a big deal; writers make moral, as well as practical, choices each time they write. For instance, if your job involves interviewing and recording or publishing these interviews, there are moral choices as well as practical choices about how to edit the interview—what to include and what to omit, how to characterize the speaker or the topic. Clearly how one presents the subject of an interview involves moral choices—choices that affect the subject of the interview--as well as purely practical ones of space and audience interest.

I'll be most interested to read what you have to say in this longer reflection of your work.